

5-4-2021  
BOT

**Village of Wesley Hills  
Board of Trustees  
Board Meeting, ZOOM  
Tuesday, May 4, 2021**

**MEMBERS PRESENT:**

Marshall Katz, Mayor  
Ed McPherson, Deputy Mayor  
Howard Richman, Trustee  
Marion Ben-Jacob, Trustee  
Ruth Ivey, Trustee

**MEMBERS ABSENT:**

None

**OTHERS PRESENT:**

Camille Guido-Downey, Village Clerk  
Donalee Berard, Treasurer

Mayor Katz called the meeting to order at 7 pm followed by the Pledge of Allegiance.

**Item #1**

**Resolution #58-21**

**Approval of Minutes of Regular Meeting: April 6, 2021**

Howard Richman made a motion to approve the minutes of April 6, 2021, seconded by Marion Ben-Jacob. Upon vote, this motion carried unanimously.

**Item #2**

**Resolution #59-21**

**Resolution levying taxes**

Howard Richman made a motion to approve the following resolution, seconded by Marion Ben-Jacob:

**WHEREAS**, a resolution is needed to levy the total taxes and other charges extended and levied against each parcel of real property shown on the tax roll prepared and verified by the assessors for the 2021-2022 fiscal year.

**RESOLVED**, that there be levied and assessed against the real property in the Village of Wesley Hills for the following sums for Village government and other charges for the fiscal year 2021-2022 with the tax rate of 7.4546 per \$1,000.00 of assessed valuation.

General Fund:           \$903,363.00

**BE IT FURTHER RESOLVED**, that the Village Clerk publish this information in the manner provided by law.

Upon vote, this motion carried unanimously.

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**Item #3**

**Resolution #60-21**

**Resolution accepting the resignation of Sydney Aliseo from the Office of Deputy Village Clerk**

Ruth Ivey made a motion to approve the following resolution, seconded by Howard Richman:

**RESOLVED**, that the resignation of Sydney Aliseo from the Office of Deputy Village Clerk for the Village of Wesley Hills effective May 14, 2021 be and the same is hereby accepted.

Upon vote, this motion carried unanimously.

**Item #4**

**Resolution #61-21**

**Resolution approving the adoption of a Revised Employee Handbook for the Village of Wesley Hills**

Ruth Ivey made a motion to approve the following resolution, seconded by Marion Ben-Jacob:

**RESOLVED**, the Mayor and Village Treasurer have revised the Village of Wesley Hills Employee Handbook in its entirety which includes additional sections, the incorporation of the Village's Policy & Procedures Manual and administrative corrections, all of which are described in the table of contents, copies of which sections are made a part of the Minutes of this Board be and the same are hereby directed to be included in said Employee Handbook and the Village Clerk is hereby directed to update said Village of Wesley Hills Employee Handbook to include the aforementioned revisions.

Upon vote, this motion carried unanimously.

**Item #5**

**Resolution approving additional services with Paychex**

Howard Richman made a motion to approve the following resolution, seconded by Marion Ben-Jacob:

**RESOLVED**, the Mayor and Treasurer have received a proposal from Paychex to add the development of plan documents and the maintenance thereof of a Section 125 Medical Plan in conformity with the IRS regulations and testing requirements, said plan as described and made a part of the Minutes of this Board be and is hereby approved and the Mayor is authorized to indicate the approval and acceptance of such proposal by signing same on behalf of the Village of Wesley Hills.

Discussion:

Mayor Katz confirmed with Donalee Berard that the proposal submitted are the correct documents.

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Donalee Berard stated that they do not include all the required plans and suggested that the Village Board table this item to next month for the correct documents.

Howard Richman made a motion to table this resolution at the current time, seconded by Marion Ben-Jacob. Upon vote, this motion carried unanimously.

#### **Item #6**

#### **Resolution #62-21**

#### **Resolution approving abstracts of audited claims**

Ruth Ivey made a motion to approve the following resolution, seconded by Marion Ben-Jacob:

**RESOLVED**, that the general fund claims #18395 through #18467 in the aggregate amount of \$84,476.46 as set forth in Abstract #5/21 dated May 4, 2021, a copy of which abstract of audited claims is made a part of the Minutes of this Board, are hereby approved.

Discussion:

Mayor Katz stated that the annual cost of the Town for the snowplowing of the sidewalks is included in this month's bills for \$18,300.00 which is a reduced bill as per Fred Brinn. Mayor Katz and the Board of Trustees thanked Mr. Brinn for his consideration.

Upon vote, this motion carried unanimously.

#### **Item #7-Reports**

#### **Mayor's Report**

##### Suez Cost Share

Mayor Katz stated that the Village has agreed to a cost share with Suez for road paving and the funds were already received by the Village.

##### Village Attorney

Mayor Katz stated that Ben Selig is having some minor health issues and we hope to have him back as soon as possible.

##### Deputy Village Clerk

The Village Clerk has been aggressively pursuing each lead for a replacement. Board Members suggesting posting an ad on the County Website, NYCOM, Indeed etc. Mayor Katz agreed.

##### Keep Rockland Beautiful

Mayor Katz stated that Miss. Carter is organizing this event for the Village and it will be held on May 9, 2021 from noon -pm. Please sign up.

##### N Wesley Estates

Mayor Katz stated that the Village is still waiting to hear from the developer and requested the Village Clerk to speak with Frank Brown for a resolution to move forward.

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Upcoming Meetings

May 25	Workshop
June 8	Regular Meeting
June 22	Workshop

**Treasurer's Report**

Donalee Berard stated that we are 11 months into the budget year, and we are on track for expenses and revenue.

**Village Clerk's Report**

Village Clerk stated that we had 21 complaints this month. Justice Court is still holding local law sessions via zoom and cases are finally moving forward. She is actively looking for a replacement for the Deputy Village Clerk and have held 6 interviews to date.

Howard Richman requested that the Village Clerk inquire from O&R on when the lawns on Kentor & Earl will be restored.

Howard Richman made a motion to adjourn, seconded by Marion Ben-Jacob. Upon vote, this motion carried.

Respectfully Submitted,

Camille Guido-Downey