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**Village of Wesley Hills
Board of Trustees
Board Meeting, Village Hall
Tuesday, January 8, 2019**

MEMBERS PRESENT: Marshall Katz, Mayor
Ed McPherson, Deputy Mayor
Howard Richman, Trustee

MEMBERS ABSENT: Marion Ben-Jacob, Trustee
Ruth Ivey, Trustee

OTHERS PRESENT: Ben Selig, Village Attorney
Camille Guido-Downey, Village Clerk
Donalee Berard, Treasurer

Mayor Katz called the meeting to order at 7 pm followed by the Pledge of Allegiance.

Item #1 **Resolution #01-19**
Approval of Minutes of the Regular Meeting: December 4, 2018

Howard Richman made a motion to approve the minutes of December 4, 2018, seconded by Ed McPherson. Upon vote, this motion carried unanimously.

Item #2 **Resolution #02-19**
Resolution amending the Village of Wesley Hills Employees Manual in order to adopt the revised “Village of Wesley Hills Policy Against Discrimination and Harassment” in order to replace the existing policy.

Howard Richman made a motion to move the following resolution, seconded by Ed McPherson:

WHEREAS, the Employees Manual of the Village of Wesley Hills contains an existing policy against discrimination and harassment, and

WHEREAS, the Board of Trustees of the Village of Wesley Hills is desirous of deleting the existing policy against discrimination and harassment and replacing it with a revised Village of Wesley Hills Policy Against Discrimination and Harassment; and

NOW, THEREFORE, BE IT RESOLVED, that the existing policy against discrimination and harassment as contained in the current Village of Wesley Hills Employees Manual be and the same is hereby deleted, and

BE IT FURTHER RESOLVED, that a new Village of Wesley Hills Policy Against Discrimination and Harassment, a copy of which policy proposal is made part of the minutes of this Board, be and the same is hereby approved and adopted including the inclusion of same in the Village of Wesley Hills Employees Manual.

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Discussion:

Mayor Katz stated that the Village's insurance carrier has notified the Village that NYS has amended the rules and regulations in reference to the Discrimination and Harassment. The new policy has been provided to the Village by our carrier and meets the new State requirements.

Upon vote, this motion carried unanimously.

Item #3

Resolution #03-19

Resolution approving the proposal of the Village Engineer for the solicitation of bids for improvement of Old Route 202

Howard Richman made a motion to move the following resolution, seconded by Ed McPherson:

RESOLVED, that the proposal of the Village Engineer of the Village of Wesley Hills is authorized to solicitation bids for improvement of Old Route 202, a copy of which proposal is made part of the minutes of this Board, be and the same is hereby approved and accepted.

Discussion:

Mayor Katz stated that there is a section of Old Route 202 that has deteriorated and needs to be replaced. This proposal is for the Village Engineer who will prepare the required bid documents which will include the construction plans, review the bids received, and oversee the construction.

Upon vote, this motion carried unanimously.

Item #4

Resolution #04-19

Resolution approving the proposal of "The Pond and Lake Connection" for annual maintenance for the 2019 season at the pond location at Sikorsky Park.

Howard Richman made a motion to move the following resolution, seconded by Ed McPherson:

RESOLVED, that the proposal of the Pond and Lake Connection for 2019 annual maintenance of the pond at Sikorsky Park, a copy of which proposal is made part of the minutes of this Board, be and the same is hereby approved and accepted.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor is authorized to indicate the approval and acceptance of such proposal by signing same on behalf of the Village of Wesley Hills.

Upon vote, this motion carried unanimously.

Item #5

Resolution #05-19

Resolution approving abstracts of audited claims

Howard Richman made a motion to move the following resolution, seconded by Ed McPherson:

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RESOLVED, that the general fund claims #15920 through #15971 in the aggregate amount of \$123,899.16 as set forth in Abstract #1/19 dated January 8, 2019, a copy of which abstract of audited claims is made a part of the Minutes of this Board, are hereby approved.

Upon vote, this motion carried unanimously.

Item #5B

Resolution #06-19

Resolution approving abstracts of audited claims

Howard Richman made a motion to move the following resolution, seconded by Ed McPherson:

RESOLVED, that the transfers in the aggregate amount of \$150,000.00 as set forth in Abstract #1/19 dated January 8, 2019, a copy of which abstract of audited claims is made a part of the Minutes of this Board, are hereby approved.

Upon vote, this motion carried unanimously.

Item #5A

Resolution #07-19

Resolution approving and accepting the JANUARY 2019 Budget Amendment #1

Howard Richman made a motion to move the following resolution, seconded by Ed McPherson:

RESOLVED, that the Village of Wesley Hills January 2019 Budget Amendment for the fiscal year ended May 31, 2019 as prepared by the Village Treasurer of the Village of Wesley Hills be and the same is hereby approved and accepted.

Discussion:

Donalee Berard stated that the following budget amendments totaling \$380,233 are proposed:

<u>AMOUNT</u>	<u>TRANSFER TO ACCOUNT</u>	<u>TRANSFER FROM ACCOUNT</u>	<u>PURPOSE</u>
3,333	5182.2 Street lighting	A6999 Contingency	for LED street light upgrades
8000.	620.43 building repairs	A6999 Contingency	Parking lot drainage
500.	43310 traffic control	A1560 safety inspections	Overage
3400.	43898.5 safety reflectors	A1560 safety inspections	3 year supply
200.	47550 celebrations	A2270.1 misc income	Overage
1000.	A9040.8 worker comp insurance	A9010.8 state retirement	Actual over budget
371,000	5112.1 perm highway improve	A2770.2 O&R road repair reserves	251,000 120,000

Upon vote, this motion carried unanimously.

Treasurer's Reports

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Donalee Berard presented to the Board the monthly financial reports and stated that she is available for any questions. Ms. Berard stated that she has made the changes to the budget to the Village Engineer's line item as discussed last month.

Village Clerk's Report

Concrete Curbs

Village Clerk stated that the concrete curb replacement is complete. The Village repaired the curb at the end of N Sherri, curb in front of 10 Village Green, curb in front of 6 Baker and a section of curb on Dike Drive.

RCSWMA RFP for Garbage

The Village is currently out for proposals for garbage service and a copy of the Notice to Proposers is in your packets.

Optimum

The Village has experienced internet issues with Optimum and the modem has been replaced. We are hopeful that the issue will be resolved.

Fire Inspector

Chris Kear will be leaving the Village after many years with the Village. The Village wishes him luck and Chris was kind enough to recommend a replacement. Evan Humphrey will be his replacement pending County approval. Chris will also train Mr. Humphrey.

Willow Tree Road Survey

Brooker Engineer has stated that the survey work will be delivered to the Village as soon as possible.

E Willow Tree Sidewalk Project

HVEA has been working hard to get this project closed as per the NYSDOT request.

Building Department Files

The Village Clerk has been exploring methods to make the Building Department files available online thru a web portal. Once all the information is gathered, she will share.

Mayor's Report

71 Pomona Road

Resident is having an issue with their pond and states that it because of the underground pipe across Pomona Road is not adequate in size. County Highway disagrees and states that the homeowner has not maintained their pond for years which has caused their problem. Resident was advised to research the history of the pond thru records with the Pomona Country Club as they were the previous owners.

Traffic Mitigation

Mayor Katz stated that he has received a request for a stop sign on Holland and a street light on Sherri Lane. Mayor stated that he advised both residents to obtain a petition for their request.

Monsey Fire District

Mayor Katz stated he had a meeting with the resident who is concerned about a fire station being

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proposed at 36 Willow Tree Road. Mayor Katz reached out to the Fire District who stated that they are exploring the option.

Garden Committee

Mayor Katz stated that the next meeting of the Garden Committee is 1/17/19 and that he will attend as per their request. Extreme Rock is willing to assist the Village with Village Hall landscaping and landscaping at the roundabout.

Tasha Drive

Mayor Katz stated the Village Engineer, Attorney, and Attorney for Ms. Plotkin had a site visit to view the concerns of Mr. Goldenberg at 16 Wesley Chapel Road. It was determined that the Village does not have any policing powers on Tasha Drive as it is a private roadway and the maintenance agreement that was filed over 20 years ago was not written appropriately to include the Village. This is a civil matter between neighbors and the Village hopes that they work out the details.

Upcoming Meetings:

1/22/19	Workshop
2/5/19	Regular Meeting
2/19/19	Workshop

Howard Richman made a motion to adjourn, seconded by Ed McPherson. Upon vote, this motion carried unanimously.

Respectfully Submitted
Camille Guido-Downey