

VILLAGE OF WESLEY HILLS

432 Route 306

Wesley Hills, New York 10952

(845) 354-0400 (Fax) 845-354-4097

CHECKLIST FOR PLOT PLAN

(Building Permit)

- _____ 1. Provide tax lot and block number.
- _____ 2. Filed map reference, including name of subdivision.
- _____ 3. Metes and bounds of all property lines and widths of rights of way to be shown.
- _____ 4. Proposed dwelling to be shown. (Include any existing structures to be removed or remain.
- _____ 5. Elevations of all corners of proposed dwelling.
- _____ 6. Finish floor, basement and/or garage floor elevations to be shown.
- _____ 7. Existing and proposed contours to be shown (including swales).
- _____ 8. Highest point on swale to be minimum of one (1) foot below the grade around foundation, swale to have a minimum slope of 1.5%.
- _____ 9. Driveway location, material and slope to be shown. (Maximum slope of 12%).
- _____ 10. House water service connection to be shown.
- _____ 11. House sewer location and connection elevations to be shown.
- _____ 12. Pertinent utilities to be shown, including electrical, cable and telephone house connections.
- _____ 13. Impervious surface ratios and building coverage to be provided.
- _____ 14. Copies of approved septic system and/or well design to be provided where applicable.
- _____ 15. If original approval for subdivision was under Town of Ramapo jurisdiction, provide copies of approved Plat, Site Plan and Construction Plan.
- _____ 16. Proposed erosion control methods to be shown.
- _____ 17. Rockland County Highway Department and/or NYSDOT driveway permit to be provided where applicable.
- _____ 18. Location of wetlands, bodies of water, or steep slopes where applicable.
- _____ 19. Clearing limit line.
- _____ 20. Bulk Table(s)

Permit Number: _____

Name on Permit: _____

Block & Lot: _____

Reviewed By: _____

Date: _____

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PLOT PLAN REQUIREMENTS FOR FOUNDATION INSPECTION

(PRIOR TO START OF FRAMING)

- _____ 1. PROVIDE CERTIFIED FOUNDATION LOCATION AND ELEVATION TO VILLAGE OF WESLEY HILLS.
- _____ 2. SHOW APPROXIMATE LOCATION OF REQUIRED EROSION CONTROL DEVICES.
- _____ 3. SHOW ELEVATIONS OF GARAGE FLOOR OR SLAB.
- _____ 4. FOOTING DRAIN LOCATION AND ELEVATIONS.

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CHECKLIST FOR PLOT PLAN

(Certificate of Occupancy)

- _____ 1. Provide tax lot and block number.
- _____ 2. Filed map reference, including name of subdivision.
- _____ 3. Metes and bounds of all property lines and widths of rights of way to be shown.
- _____ 4. Existing dwelling location including deck, walks and driveway.
- _____ 5. Show setbacks of all structure to property lines.
- _____ 6. Elevations of all corners of proposed dwelling.
- _____ 7. Finish floor, basement and/or garage floor elevations to be shown.
- _____ 8. Finished contours to be shown (including swales).
- _____ 9. Highest point on swale to be minimum of one (1) foot below the grade around foundation, swale to have a minimum slope of 1.5%.
- _____ 10. Driveway location, material and slope to be shown. (Maximum slope of 12%).
- _____ 11. House water service connection to be shown.
- _____ 12. House sewer location, cleanouts, cast iron invert, and connection invert to be provided.
- _____ 13. Pertinent utilities to be shown, including electrical, cable and telephone house connections.
- _____ 14. Impervious surface ratios and building coverage to be provided.
- _____ 15. Copies of approved septic system and/or well design to be provided where applicable.
- _____ 16. As-built locations of applicable items outlines in plot plan for building permit.
- _____ 17. Final landscaping including topsoil, seeding and fine grading.
- _____ 18. Location and elevations of iron pipes set at lot corners.
- _____ 19. Footing drain locations and elevations.
- _____ 20. Driveway curb cut in good condition; only (1) per lot.
- _____ 21. Street shade trees at 40 ft O.C.
- _____ 22. Gutters and leaders.
- _____ 23. Foundation reveal of (6) inches; Stucco can be buried.
- _____ 24. All existing easements are to be provided.
- _____ 25. Signoff from the Town of Ramapo for Sewer connection.
- _____ 26. Certification by a licensed Professional Engineer for retaining walls over (4) feet in height.
- _____ 27. Actual Clearing limit line (also show proposed line).

Permit Number: _____

Name on Permit _____

Block & Lot: _____

Reviewed By: _____

Date: _____

